(TANDAG CITY WATER DISTRICT) Annual Procurement Plan for FY 2020

ANNEX A

Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget				Remarks
				Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Awards	Contract Signing		Total	MOOE	CO	LOANS	(brief description of Program/Activity/Project)
	1. Construction of 150cu.m Elevated Steel Tank at Brgy. Rosario, Tandag City	Engg Div	Public Bidding	February 2020				Loans	4,500,000.00		-	4,500,000.00	Elevated reservoir for brgy. Rosario
	2. Main pipelines accessories, air release valves, apurtenances and other water supply improvement plan	Engg. Div	SVP	January 2020				Loans	500,000.00	-	-	500,000.00	Installation of air release valves, hydrants and other water supply improvement
	3. One (1) unit Exploratory/Productive Drilling	Engg Div	Public Bidding	March 2020				CO	3,600,000.00		3,600,000.00	-	Exploration for additional water source for tandag city
	4. Replacement of Steel Pipes Tandag Bridge (Left and Right)	Engg Div	Public Bidding	March 2020				Loans	6,500,000.00		-	6,500,000.00	Replacement of main pipelines at Tandag Bridge due to widening of tandag Bridge
	5. Upgrading of Mainpipelines at Brgy. Bioto Phase I Water Supply System (1,000m)	Engg Div	Public Bidding	March 2020				Loans	1,500,000.00	-		1,500,000.00	Upgrading of main pipelines for Tandag City Phase 1 Water Supply System
	6. Purchase of Bacteriological Testing Equipments	Engg Div	Public Bidding	February 2020				Loans	2,500,000.00		-	2,500,000.00	
	7. Improvement of Iron Removal Facilities (Backwash)	Engg Div	Public Bidding	February 2020				Loans	1,750,000.00		-	1,750,000.00	
	8. Procurement of Furnitures and Fixtures	AD/GSO/HR CMU/FU/IT PSU	SVP	Jan. - Dec. 2020				CO	50,000.00		50,000.00		Sala Set, TV, Office Chairs, Cabinets
	9. Procurement of Common Office Supplies	BOD/OGM/ HR/Prop./ Prod'n./FU/CU/IT/MU/TDLU	Shopping	Jan. - Dec. 2020				MOOE	195,540.10	195,540.10			
			Negotiated -PS	Jan. - Dec. 2020				MOOE	247,361.09	247,361.09			
	10. Procurement of Consumable Items	BOD/OGM Admin/CMU	Shopping	Jan. - Dec. 2020				MOOE	280,702.50	280,702.50			
	a. Office Supplies	HR/FU/WMU/MU/BCU/PSU							-				
	b. Industrial Oxygen	TDLU						CO	38,000.00		38,000.00		
	c. Chemicals, Treatment	Prodn.						MOOE	1,104,400.00	1,104,400.00			
	d. Materials and Fittings	TDLU/MU/CU/PSU						MOOE	1,900,392.42	1,900,392.42			
	e. Diesel	TDLU						MOOE	1,407,500.00	1,407,500.00			
	f. Gasoline	TDLU						MOOE	10,000.00	10,000.00			
	g. LPG, 11Kgs	TDLU						MOOE	10,000.00	10,000.00			
	h. Lubricants	TDLU/Prodn						MOOE& CO	110,000.00	100,000.00	10,000.00		
	11. Procurement of Airline Tickets	BOD/OGM AD	Direct Contracting	Jan. - Dec. 2020				MOOE	768,000.00	768,000.00			
	12. Repair and Maintenance												
	a. Machinery and Equipment (Laptop/PC/Printer)	OGM/CMU/IT	Direct Contracting	Jan. - Dec. 2020				MOOE	100,000.00	100,000.00			
	b. Machinery and Equipment (Pick-Up)	OGM	SVP	Jan. - Dec. 2020				MOOE	40,000.00	40,000.00			
	c. Building and Other Structures	GSO/Prod'n./WMU	SVP	Jan. - Dec. 2020				MOOE	272,495.00	272,495.00			
	d. Other Property, Plant and Equipment	GSO	SVP	Jan. - Dec. 2020				MOOE	2,900.00	2,900.00			(GSO) Gardening Equipt.,
	e. Machinery and Equipment/Infrastructure Assets	Prod'n.	SVP	Jan. - Dec. 2020				MOOE	1,400,000.00	1,400,000.00			Pumps, Transformers, Generator Set
	f. Infrastructure Assets- HDPE Liner	Prod'n.	SVP	Jan. - Dec. 2020				MOOE	600,000.00	600,000.00			
	g. Machinery and Equipment (Printer)	CMU	SVP	Jan. - Dec. 2020				MOOE	10,000.00	10,000.00			
	h. Pumping Station	Prod'n.	SVP	Jan. - Dec. 2020				MOOE	165,440.00	165,440.00			
	i. Nursery	WMU	SVP	Jan. - Dec. 2020				MOOE	19,050.00	19,050.00			
	j. Water Meters	CU	SVP	Jan. - Dec. 2020				MOOE	1,395,000.00	1,395,000.00			
	13. Other Supplies and Materials												
	a. For Service Vehicle (Pick-Up)	OGM	SVP	Jan. - Dec. 2020				MOOE	245,540.00	245,540.00			
	b. General Services & Gardening	GSO/WMU	SVP	Jan. - Dec. 2020				MOOE	112,610.00	112,610.00			
	14. Activity Design:												
	a. Independence Day Celebration	Admin. Div.	SVP	June 2020				MOOE	5,000.00	5,000.00			

b. Charter Day Celebration	Admin. Div.	SVP	June 2020				MOOE	10,000.00	10,000.00			
c. Kaligatu Festival	Admin. Div.	SVP	June 2020				MOOE	15,000.00	15,000.00			
d. Sangkaan Celebration	Admin. Div.	SVP	September 2020				MOOE	15,000.00	15,000.00			
e. TCWD Family Day in consonance w/ CSC	Admin. Div.	SVP	September 2020				MOOE	50,000.00	50,000.00			
f. TCWD Sportsfest	Admin. Div.	SVP	March 2020				MOOE	90,000.00	90,000.00			
g. Board Meeting	BOD	SVP	Jan. - Dec. 2020				MOOE	60,000.00	60,000.00			
h. MANCOM Meeting	OGM	SVP	Jan. - Dec. 2020				MOOE	18,000.00	18,000.00			
i. ExeCom Meeting	OGM	SVP	Jan. - Dec. 2020				MOOE	6,000.00	6,000.00			
j. Employee's Spiritual Growth Program	OGM	SVP	Jan. - Dec. 2020				MOOE	28,800.00	28,800.00			
k. Quarter Staff Meetings	OGM	SVP	Jan. - Dec. 2020				MOOE	40,000.00	40,000.00			
l. Drug Free Workplace	OGM	SVP	May 2020				MOOE	12,000.00	12,000.00			
m. Blood Donation Program	OGM	SVP	February 2020				MOOE	2,000.00	2,000.00			
n. CDA Exit Conference	OGM	SVP	March 2020				MOOE	4,000.00	4,000.00			
o. SURWADA Meeting	OGM	SVP	June 2020				MOOE	25,000.00	25,000.00			
p. TCWD 41st Anniversary	OGM	SVP/Lease of Venue	June 2020				MOOE	100,000.00	100,000.00			
q. SURWADA Sportsfest	OGM	SVP	October 2020				MOOE	184,600.00	184,600.00			
r. Year End Culmination	OGM	SVP/Lease of Venue	December 2020				MOOE	150,000.00	150,000.00			
s. World Water Day Celebration	WMU	SVP	March 2020				MOOE	50,000.00	50,000.00			
t. PPSB Selection and Deliberation	HRU	SVP	Jan.-Dec. 2020				MOOE	5,000.00	5,000.00			
u. CSC Activity	HRU	SVP	September 2020				MOOE	15,000.00	15,000.00			
v. Womens Month	OGM	SVP	March 2020				MOOE	25,000.00	25,000.00			
15. Procurement of ICT Equipment	OGM/CMU/HR FU	SVP	Jan. - April 2020				CO	2,186,500.00 -		2,186,500.00		(Records) DC, Printer, (CPU) Softwares and Hydraulic Analysis, (HR) DC & Laptop (FU) Printer, (IT) Server, Hardwares Printer, etc.,
16. Procurement for Computer Equipment	CMU/HR/WMU BCU/IT	SVP	Jan. - Dec. 2020				MOOE	25,000.00	25,000.00			(CMU, HR, WMU, BCU) Keyboard (IT) Keyboards, Video Cards, etc.
17. Internet Subscription	GSO	Direct Contracting	Jan. - Dec. 2020				MOOE	48,000.00	48,000.00			
18. Cable Subscription	GSO	Direct Contracting	Jan. - Dec. 2020				MOOE	6,048.00	6,048.00			
19. Tarpaulin Printing	GSO/HR/BCU	Shopping	Jan. - Dec. 2020				MOOE	14,500.00	14,500.00			
20. Telephone Expenses	GSO/BCU	Direct Contracting	Jan. - Dec. 2020				MOOE	105,600.00	105,600.00			
21. Newspaper Subscription	GSO	Direct Contracting	Jan. - Dec. 2020				MOOE	13,020.00	13,020.00			
22. Other Maintenance and Operating Expenses												
a. Security Guards	GSO	SVP	Jan. - Dec. 2020				MOOE	720,000.00	720,000.00			
b. Watershed Fencing	WMU	SVP	Jan. - Dec. 2020				MOOE	160,600.00	160,600.00			
23. Procurement of Common Electrical Supplies	PU/GSO/WMU	SVP	Jan. - Dec. 2020				MOOE	146,914.76	146,914.76			
~~24. Electricity Supscription~~	~~Prod'n~~	~~Direct Contracting~~	~~Jan. - Dec. 2020~~				~~MOOE~~	~~10,000,000.00~~	~~10,000,000.00~~			
25. Printing and Publication	Prod'n/WMU BCU	SVP SVP	Jan. - Dec. 2020				MOOE	18,120.00	18,120.00			
~~26. Procurement for Communication Equipment~~	~~Prod'n/CU/WMU~~	~~SVP~~	~~Jan. - Dec. 2020~~				~~CO~~	~~75,750.00~~		~~75,750.00~~		
27. Procurement of Other Equipments:												
a. 6Hp Airconditioner, Inverter, Split Type	OGM	SVP	February 2020				CO	230,000.00		230,000.00		
b. Conrete Vibrator	CU	SVP	January 2020				CO	19,000.00		19,000.00		
28. Semi Expandable Machinery and Equipment	HR/CMU/BCU	SVP	Jan. - Dec. 2020				MOOE	80,100.00	80,100.00			
29. Training												
a.In-House Training	HR	SVP	Jan. - Dec. 2020				MOOE	200,000.00	200,000.00			
b. Others	All	SVP	Jan. - Dec. 2020				MOOE	260,000.00	260,000.00			
30 Machinery and Equipment	TDLU/WMU	SVP	January 2020				MOOE & CO	216,000.00	145,000.00	71,000.00		Pump and Motors/Grass Cutter

32. Labor for Pipe Threading	TDLU	SVP	Jan. - Dec. 2020				MOOE	70,000.00	70,000.00			
33. Construction Materials	TDLU/MU	SVP	Jan. - Dec. 2020				MOOE	13,700.00	13,700.00			Screened Sand
34. Personal Protective Equipment	TDLU	SVP	Jan. - Dec. 2020				CO	100,000.00		100,000.00		
35. Other Property, Plant and Equipment	WMU WMU	Agency to Agency Direct Contracting	Jan. - Dec. 2020 Jan. - Dec. 2020				Loans	1,000,000.00 250,000.00			1,000,000.00 250,000.00	Watershed Plan Formulation CSC Acquisition
36. Procurement of Common Janitorial Supplies	GSO/IT	Shopping	Jan. - Dec. 2020				MOOE	37,860.00	37,860.00			
37. Procurement of Common Office Devices	GSO	SVP	January 2020				MOOE	3,500.00	3,500.00			Wall Clock
38. Advertising	BCU	Direct Contracting SVP	Jan. - Dec. 2020 Jan. - Dec. 2020				MOOE MOOE	35,000.00 92,400.00	35,000.00 92,400.00			Crawl Ads, Tinubdan Signages for Front Liners and Calendars
39. Procurement for Other Equipment	Prod'n	SVP	Jan. - Dec. 2020				Loans	760,000.00			760,000.00	Multiparameter portable colorimeter & CCTV
40. Postage and Courier Services	OGM	SVP	Jan. - Dec. 2020				MOOE	25,000.00	25,000.00			
41. Legal Services	All	SVP	Jan. - Dec. 2020				MOOE	30,000.00	30,000.00			
42. Auditing Services	All	Agency To Agency	Jan. - Dec. 2020				MOOE	150,000.00	150,000.00			
43. Membership Dues	OGM	Direct Contracting	Jan. - Dec. 2020				MOOE	101,000.00	101,000.00			
44. Water Treatment Operations	ED	Agency To Agency	Jan. - Dec. 2020				MOOE	60,000.00	60,000.00			
45. Bank Charges	CMU	Agency To Agency	Jan. - Dec. 2020				MOOE	5,000.00	5,000.00			
46. Procurement of Accountable Forms	CMU	Agency to Agency	Jan. - Dec. 2020				MOOE	134,400.00	134,400.00			

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